

ADRRAIN SAFETY MANAGEMENT LTD.

MCN Ltd

RISK ASSESSMENT SHEET

Description of task: Manual Handling of Loads

Location of Site: Various properties,

Number of operatives Exposed : 4-6 Operatives

Hazards Identified:

1. Muscle strains/ sprains/torn ligaments
2. Fractures from dropped loads
3. Lacerations/ Bruises/Scratches from trapping between objects

Risks Assessed:

Personal Injury to staff from any of the above
Damage to materials/plants being handled
Damage to clients property

Control Measures Required:

1. Carry out manual handling assessments as required from the Manual Handling Regulations 1992.
2. Train the operatives in correct handling methods.
3. Use mechanical means wherever possible, barrows, trolleys etc
4. Get materials delivered for mechanical off-load, and in smaller batches.
5. Use team lifting techniques
6. Steel toe cap safety boots to be worn when handling loads

Specific Instructions Issued:

1. Only trained operatives on site carrying out the handling
2. Provide additional labour when handling loads

Assessed By: Stewart Rennie

Date : 01/03/10

Signature:



Designation : H&S officer

Risk Ranking after Control Measures are in place :- Low Medium High

ADRAIN SAFETY MANAGEMENT LTD

MCN Ltd
RISK ASSESSMENT

Description of task: Re-routing of low pressure water pipes

Location of Site: Various properties,

~~Number of Exposed: 3 Operatives~~

Hazards Identified:

1. Contact with low pressure water during de-commissioning
2. Collapse of trestles/stepladders
3. Flooding in building

Risks Assessed:

Personal Injury from the above.
Potential damage to the clients property

Control Measures Required:

1. Operatives should not use any defective equipment or tools they have not been trained to use.
2. All access equipment to be properly installed and regularly checked.
3. All water mains to be disconnected prior to being re-routed and the whole system drained of water.
4. Ensure means of escape from area is readily available.

Specific Instructions Issued:

1. ~~Operatives to be closely supervised and trained in the correct~~ methods of carrying out the works.
2. No live working to be carried out unless a permit to work has been issued.

Assessed By: Stewart Rennie

Date: 01/03/10

Signature:



Designation: H&S officer

Risk Ranking after Control Measures are in place :- Low Medium High

MCN Ltd

RISK ASSESSMENT

Description of task: Working with small /portable power tools

~~Location of Site: Various properties,~~

Hazards Identified:

1. Contact with portable power tools whilst in use.
2. Fall from Height
3. ~~Manual handling of loads.~~
4. Contact with live Conductor/Cable

Risks Assessed:

Personal Injury from the above.
Potential damage to the clients property

Control Measures Required:

1. Operative should not use any defective equipment or tools they have not been trained to use.
2. All ladders to be secured at the top, any scaffolding used to be properly erected and regularly checked.
3. Use mechanical aids if available, do not lift anything if you think it is too heavy, get assistance.
4. Fit temporary RCD to supply, use 110 volt supply, check all cables and plugs prior to use.
5. All equipment to be within maintenance date.

Specific Instructions Issued:

1. Operatives to be closely supervised and trained in the correct methods of carrying out the works.
2. Eye and ear protection to be provided where required i.e. when carrying out drilling operations etc.

Assessed By: Stewart Rennie

Date: 01/03/10

Signature:



Designation: H&S officer

Risk Ranking after Control Measures are in place :- Low Medium High

ADRAIN SAFETY MANAGEMENT LTD

MCN Ltd

RISK ASSESSMENT

Description of task: Movement of delivery/removal vehicles

Location of Site: Various properties,

Number of Exposed : 3, Driver /Labourers .

Hazards Identified:

1. Struck by materials being moved across storage area.
2. Struck by moving vehicles on access road/unloading area

Risks Assessed:

Personal Injury from the above.
Potential damage to other vehicles
Injury to members of the staff/ other drivers

Control Measures Required:

1. All materials to be carefully loaded to prevent movement
2. All working areas to be segregated from traffic.
3. Only trained and certificated operatives to drive the vehicles.
4. Banksman to be assigned to any vehicles reversing and to all vehicles delivering to shop.

Specific Instructions Issued:

1. Operatives to be closely supervised and trained in the correct methods of carrying out the works. (banksman)
2. Vehicles to be kept in good order, any defects to be reported.
3. Unauthorised persons must not be carried in/on the vehicle.
4. High Visibility Vests will be worn at all material times by drivers if out the cab and by labourer/banksman at all times
5. Deliveries to be arranged for non-peak times whenever possible
6. All deliveries/removal drivers to comply with local loading/unloading rules etc

Assessed By: Stewart Rennie Date: 01/03/10

Signature:



Designation: H&S officer

Risk Ranking after Control Measures are in place :- ~~Low~~ Medium High

ADRAIN SAFETY MANAGEMENT LTD.

MCN Ltd
RISK ASSESSMENT SHEET

Description of task: ~~Use of Adhesives, grouts, screeds and sealants~~

Location of Site: Various properties,

Number of operatives Exposed : 2-4 Operatives

Hazards Identified:

1. Muscle strains/ sprains/torn ligaments
2. Dropping materials during usage.
3. Allergic reaction to sealants/grout/adhesives

Risks Assessed:

Personal Injury from any of the above
Damage to materials being handled
Damage to client's property

Control Measures Required :

1. Train the operatives in correct handling and usage methods
2. Use mechanical aids wherever possible, if not team lifting
3. Ensure any relevant COSHH assessments for the products are available.

Specific Instructions Issued :

1. Ensure protection is used where necessary prior to and during use and keep out unauthorised personnel from working area.

Assessed By: Stewart Rennie

Date: 01/03/10

Signature:



Designation: H&S officer

Risk Ranking after Control Measures are in place :- Low Medium High

ADRAIN SAFETY MANAGEMENT LTD.

MCN Ltd
RISK ASSESSMENT SHEET

~~Description of task: Working at Heights~~

Location of Site: Various properties,

Number of Exposed : 3-4 Operatives

Hazards Identified:

1. Contact with portable power tools whilst in use
2. Fall from Height
3. Falling Materials

Risks Assessed:

Personal Injury from the above.
Potential damage to the clients property

Control Measures Required:

- ~~1. Operative should not use any defective equipment or tools they have not been trained to use.~~
2. All ladders to be secured at the top, any scaffolding used to be properly erected and regularly checked.
3. Fit temporary supports to scaffold during erection process.

Specific Instructions Issued:

1. Operatives to be closely supervised and trained in the correct methods of carrying out the works.
2. No working to be carried out at height unless suitable. precautions have been taken to prevent the falls of persons
3. Work only to be carried out from ladders/steps if work of short duration and operatives do not have to stretch.
4. Suitable working platforms to be provided for all other work at height.
5. Method statements to be developed for work at height

Assessed By: Stewart Rennie

Date: 01/03/10

Signature:



Designation: H&S officer

Risk Ranking after Control Measures are in place :- Low Medium High

ADRAIN SAFETY MANAGEMENT LTD

MCN Ltd

RISK ASSESSMENT

Description of task: Use of small burning torches/naked flames

Location of Site: Various properties,

Number of Exposed: 2: 1 Plumber and one Labourer

Hazards Identified:

1. Contact Burns from hot metal
2. Fire from hot metal/ naked flame

Risks Assessed:

Personal Injury from the above.
Potential fire damage to the clients property
Potential damage to members of the public

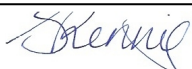
Control Measures Required:

1. All equipment to be checked before use
2. Wear suitable clothing, do not carry burning torches up ladders . Do not touch hot metal without gauntlets/gloves
3. Burning mats to be available at all times.
4. All plumbers to have a fire extinguisher immediately beside them when carrying out hot works.

Specific Instructions Issued:

1. Operatives to be closely supervised and trained in the correct methods of carrying out the works.
2. Fire Extinguisher to be available at all times. Torches must not be left unattended if lit. No burning for 1hour before end of shift.
3. Unauthorised persons to be kept off the site, erect barriers if required.
4. Area must be checked to ensure no smouldering material that could cause fire to break out is left in the area when work complete

Assessed By: Stewart Rennie Date: 01/03/10

Signature:  Designation : H&S officer

Risk Ranking after Control Measures are in place :- Low Medium High

ADRAIN SAFETY MANAGEMENT LTD

MCN Ltd

RISK ASSESSMENT

Description of task: Working in Occupied Premises

Location of Site: Various properties,

Number of Exposed: Occupants in house

Hazards Identified:

1. Children gaining access to work areas.
2. Tenants being injured due to work being carried out in house
3. Tenants being struck by falling materials

Risks Assessed:

Potential damage to the clients property
Potential injury to residents from all of the above

Control Measures Required:

1. Erect barriers as required and ensure area of work is secure
2. Display adequate warning signs warning members of the public of dangers
3. Be vigilant against tenants, particularly children coming into areas where working. Report to supervisor if this does occur.
4. Ensure residents are aware of dangers before commencing work.
5. Do not leave tools/equipment in unprotected areas of site
6. Physical barriers to be erected to provide safe zone between tenants and work areas if required.

Specific Instructions Issued:

1. Operatives to be closely supervised and trained in the correct methods of carrying out the works.
2. Public safety to be given highest priority at all times

Assessed By: Stewart Rennie Date: 01/03/10

Signature:



Designation: H&S officer

Risk Ranking after Control Measures are in place :- Low Medium High

ADRAIN SAFETY MANAGEMENT LTD

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RISK ASSESSMENT

Description of task: Lifting Floor Boards

Location: Various properties,

Number of Exposed : 2 Operatives

Hazards Identified:

1. Contact with portable power tools whilst in use.
2. Fall through floor
3. Contact with live services

Risks Assessed:

Personal Injury from the above.
Potential damage to the clients property
Potential injury to residents from all of the above

Control Measures Required:

1. Operative should not use any defective equipment or tools they have not been trained to use.
2. Hazard Warning signs to be displayed in houses when floor boards are lifted
3. Floor boards to be replaced at end of each working day if work is not complete.
4. Ensure residents are aware of dangers before work involving lifting floor boards proceeds.

Specific Instructions Issued:

1. Operatives to be closely supervised and trained in the correct methods of carrying out the works.
2. Plywood sheets or other suitable barriers to be used to cover open areas of flooring when not working on them

Assessed By: Stewart Rennie

Date: 01/03/10

Signature:



Designation: H&S officer

Risk Ranking after Control Measures are in place :- Low Medium High

ADRAIN SAFETY MANAGEMENT LTD

MCN Ltd

RISK ASSESSMENT

Description of task: Prevention of Slips/Trips/Falls

Location of Site: Various properties,

Number of Exposed: Operatives & Tenants

Hazards Identified:

1. Materials/Equipment/Cables etc on site
2. Open floors/Floor coverings

Risks Assessed:

Personal Injury to operatives from the above.
Personal Injury to tenants/visitors from the above

Control Measures Required:

1. Clear paths into and around all houses must be maintained at all times and warning signs displayed in areas of open floors.
2. Materials should not be stored on paths leading to houses at any time
3. All waste materials to be removed from site as soon as reasonably practicable
4. Keep cables to a minimum at all times and position all equipment in safest manner possible.

Specific Instructions Issued:

1. Physical barriers to be erected in area of open floors where required
2. Slip/trip/fall hazards discovered to be removed immediately
3. Avoid trailing cables between floors where possible
4. Inform tenants of any particular areas where materials stored etc that they should avoid.
5. If moving tenants furniture and carpets, store in a manner that minimises trip risks
6. Any spillages to be cleaned up immediately.
7. Particular consideration and care required in any property with tenant with limited mobility

Assessed By: Stewart Rennie

Date: 01/03/10

Signature:



Designation: H&S officer

Risk Ranking after Control Measures are in place : ~~Low~~ Medium High

ADRAIN SAFETY MANAGEMENT LTD.

MCN Ltd

RISK ASSESSMENT

Description of task: Working from ladders/steps

Location of Site: Various properties,

Number of Exposed : 1-2 Operatives

Hazards Identified:

1. Fall from height
2. Contact with portable power tools whilst in use
3. Falling Materials

Risks Assessed:

Personal Injury from the above.
Potential damage to the clients property

Control Measures Required:

1. Ensure ladders selected are suitable for task and comply with relevant British Standards.
2. ~~Ladders/steps to be positioned on firm stable surface at all times.~~
3. Ensure ladders/steps fully extended and stable at all times. Secure/tie ladders at all times where possible or use other stability device if necessary.
4. Ladders/steps to extend sufficiently so as to give safe access to area of work. Never stand on top step/rung. Stand at least 2-3 steps down at all times. If ladder is not sufficient for task, report to site supervisor and obtain suitable alternative.
5. Suitable handhold to be available where possible. Do not carry heavy loads up ladders/steps at any time.
7. Ladders to be inspected on a regular basis by competent person and records kept.

Specific Instructions Issued:

1. Operatives to be closely supervised and trained in the correct methods of carrying out the works.
2. Work only to be carried out from ladders/steps if work of short duration and operatives do not have to stretch and suitable, alternative means of access not practicable due to nature of site.

Assessed By: Stewart Rennie

Date: 01/03/10

Signature:



Designation: H&S officer

Risk Ranking after control measures are in place: Low Medium High